

# CITY OF BAY CITY

MINUTES • MAY 23, 2023

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COUNCIL  
CHAMBERS | 1901  
5th Street

City Council Regular Meeting

6:00 PM

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1901 5TH STREET  
BAY CITY TX, 77414



## Mayor

Robert K. Nelson

## Councilman

Blayne Finlay

## Mayor Pro Tem

Jim Folse

## Councilman

Bradley Westmoreland

## Councilwoman

Becca Sitz

## Councilwoman

Floyce Brown

*Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.*

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**CALL TO ORDER AND CERTIFICATION OF QUORUM**

The meeting was called to order by Mayor Robert K. Nelson at 6:01 pm. Quorum certified.

**PRESENT**

Mayor Robert K. Nelson  
Mayor Pro Tem Jim Folse  
Councilwoman Becca Sitz  
Councilman Blayne Finlay  
Councilman Benjamin Flores

**ABSENT**

Councilwoman Floyce Brown  
Councilman Brad Westmoreland

**INVOCATION & PLEDGE**

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

**MISSION STATEMENT**

*The City of Bay City is committed to fostering future economic growth by collaborating with our citizens, employers, current and future businesses, as well as the Community and Economic Development Centers. We strive to deliver superior municipal services and to invest in quality-of-life initiatives such as housing, businesses, jobs and activities for all citizens. We make a concerted effort to respond to resident's concerns in a timely and professional manner in order to achieve customer satisfaction.*

**APPROVAL OF AGENDA**

Motion made by Councilman Finlay, Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Finlay. Motion carried.

**PUBLIC COMMENTS**

Jessica Russell, BCCDC Director, announced that the Russell Ranch drainage plan was approved by the drainage district. David Torres complained about unfinished sidewalks and potholes.

**CEREMONIAL**

- 1. Award ~ Recognition of Floyce Brown for her years of service to the City of Bay City as a Council Member.**

Item tabled to next Council meeting.

**2. Policy ~ Swearing in of elected Council Member Benjamin Flores and re-elected Council Member James Folsie from May 6, 2023 General Election.**

Newly elected Benjamin Flores and re-elected James Folsie were sworn in and took their places at the deis.

**ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER**

Mayor Pro Tem Folsie stated that he was impressed with staff from the workshop earlier. Councilman Folsie thanked the citizens and his wife. Councilwoman Sitz thanked Council for their acknowledgment of her mother's passing.

**DEPARTMENT REPORTS**

**3. Public Works Reports and Updates.**

Krystal Mason, Interim Assistant Public Works Director, provided a presentation regarding Public Works stats and project updates.

**4. Main Street Report**

Tina Israel, Main Street Manager, stated that Main Street has received accreditation from National Mainstreet for year 2023. Ms. Israel stated that they have a couple of opportunities to host some round tables which are educational. Texas Downtown Association will have their organization down June 15th at Stones Market which will include three educational and a walking tour.

**REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

**5. Agreements ~ Discussion regarding the City of Bay City's billing of utility services provided to the Matagorda County Sheriff's Office jail facility.**

Jennifer Kim Chau, Matagorda County Attorney, and Council discussed utility services provided to the Matagorda County Sheriff's Office jail facility and billing. Council agreed that the Mayor will appoint a committee to negotiate with county appointed committee.

**6. Resolution ~ Discuss, consider, and/or approve resolution supporting the City of Bay City's application(s) to the Texas Department of Transportations 2023 Transportation Alternatives Set-Aside Call for projects. Gabriel Lopez, Engineer Tech**

Motion made by Mayor Pro Tem Folsie to approve the resolution supporting the City of Bay City's application(s) to the Texas Department of Transportations 2023

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Transportation Alternatives Set-Aside Call for projects, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Finlay, Councilman Flores. Motion carried.

7. **Bid ~ Discuss, consider, and/or approve awarding the construction bid for the City Hall Roof Replacement Project to A-Lert Roof Systems and authorize the Mayor to execute a contract to form by the City Attorney.** Scotty Jones, Finance Director

Motion made by Councilwoman Sitz to approve awarding the construction bid for the City Hall Roof Replacement Project to A-Lert Roof Systems, Seconded by Mayor Pro Tem Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Finlay, Councilman Flores. Motion carried.

8. **Ordinance ~ Discuss, consider, and/or approve an Ordinance of the City of Bay City, Texas adopting a "Budget Amendment #2" to the "Annual Budget of the City of Bay City, Texas, for the Fiscal Year 2023"; providing for supplemental appropriation and/or transfer of certain funds; providing for severability; and providing other matters related to the subject.** Scotty Jones, Finance Director

Motion made by Councilwoman Sitz to approve the ordinance adopting Budget Amendment #2" to the Annual Budget, Seconded by Councilman Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Finlay, Councilman Flores. Motion carried.

9. **Agreement ~ Discuss, consider and/or approve Standard Professional Services Agreement between the City of Bay City and Bureau Veritas for Construction Code Services, Fire Code Services, and Public Works Services (Civil Plan Review and Inspections).** Krystal Mason, Interim Assistant Public Works Director

Motion made by Councilwoman Sitz to approve Standard Professional Services Agreement between the City of Bay City and Bureau Veritas for Construction Code Services, Fire Code Services, and Public Works Services, Seconded by Councilman Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Finlay, Councilman Flores. Motion carried.


10. **Ordinance ~ Discuss, consider, and/or approve an Ordinance of the City Code of Ordinances Chapter 18 "Aviation": Article I ("In General") and Article III ("Airport Rule and Regulations"); Providing for a cumulative & conflicts clause, providing for a severability clause; and providing for an effective date.** James Mason, Airport Manager

Item tabled till next meeting.

**ADJOURNMENT**

Motion made by Councilwoman Sitz to adjourn, Seconded by Councilman Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Finlay, Councilman Flores. Motion carried and council adjourned at 7:49 pm.

**PASSED AND APPROVED**, this 27th day of June 2023

  
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ROBERT K. NELSON, MAYOR  
CITY OF BAY CITY, TEXAS

  
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JEANNA THOMPSON  
CITY SECRETARY

